

## Health and Safety Policy Statement

Person responsible for ensuring that this policy is implemented and reviewed in line the review dates below: <b>Advisory Board</b> <b>Quality Director</b> <b>Head of Programmes</b> <b>Quality Improvement Team</b>	Job Role:
Policy created: 26 July 2006 <b>Date of last review July 2023</b>	Next Review date: July 2024

MI ComputSolutions Training recognises and accepts its responsibility to comply with current legislation and as both a good employer and the management body will:

- Provide for its staff and learning centre staff, so far as is reasonably practicable, a healthy and safe working environment and positively promote the elimination of risk and prevention of accidents.
- Establish safe working practices and procedures and through its staff development policy, ensure that staff receive appropriate training in their implementation and in avoiding hazards.
- Establish and implement effective procedures for use in case of emergency Lockdown and for evacuating the premises.
- Recognise its responsibility to persons other than staff and will ensure, so far as is reasonably practicable, that the health and safety of such persons is not put at risk while on company premises or employers' premises.
- When appropriate, ensure that learners receive relevant health and safety training.
- Identify staff responsibility for ensuring familiarity with and proper implementation of the policy.
- Require third parties, working for or on behalf of the centre, to be familiar with and comply with the policy
- MI and its staff to ensure employer is aware of its responsibilities in the context of work experience in respect to health and safety, accident reporting or safeguarding and prevent reporting
- Employers working with MI Skills Development Centre has primary responsibility for the health and safety of the learner and should be managing any risks
- MISDC should take reasonable steps to satisfy itself that the employer is managing the risks and understands the specific factors relevant to employing young people
- MISDC should keep checks in proportion to the level of risk, which will vary in relation to the type of working environment involved
- MISDC should keep record of its completed HS risk assessment before a learner is placed on work-experience with an employer.
- To review and revise policy as necessary at regular intervals

The Board of Directors gives full support to this policy, which is aimed at ensuring the health, safety, and welfare of all who attend or work at premises within the centre.